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45609

GOVERNMENT OF KERALA  
HIGHER EDUCATION (C) DEPARTMENT

No. 30632/C3/13/H.Edn

Thiruvananthapuram

Dated: 04.12.2014

From

Additional Chief Secretary to Govt.

To

The Director of Collegiate Education,  
Thiruvananthapuram.

Sir

Planning

Give in this file also give a copy of this letter to the Principals / Managers of all Govt / Aided Colleges

Sub:- Higher Education Department- Granting of autonomous status to Govt & Aided Colleges- Inviting of applications for the academic year 2015-16 -Reg

Ref:- 1.G.O(Ms) No. 130/2013/H.Edn dated 10/5/2013,  
2.G.O(Ms) No. 618/2013/H.Edn dated 13/9/2013.

I am directed to invite your kind attention to the reference cited and to forward herewith the format of the application in which colleges satisfying the eligibility criteria prescribed in the above Govt orders can apply for autonomous status. The application form can be downloaded from the website [www.highereducation.kerala.gov.in](http://www.highereducation.kerala.gov.in) & [www.kerala.gov.in](http://www.kerala.gov.in). The last date and time for receipt of the application will be before 5 PM on 15/12/2014. Three copies of application (with CD) along with the requisite documents should be forwarded to Shri.S. Ajikumaran, Special Secretary to Government, Higher Education (C)Department, Govt. Secretariat, Thiruvananthapuram by Registered or Speed Post.

You are requested to bring the matter to the notice of all Regional Dy. Directors and Principals / managements of all affiliated colleges.

Yours faithfully

Ajikumaran S

Special Secretary

(For Additional Chief Secretary to Govt.)

P/45609/14/Col-Edn

Dtd - 12/14

Approved For Issue

Sallyin

Section Officer

Copy communicated to all Deputy Directors of Collegiate Education Dept and all principals of Govt Colleges and directed to take immediate action in this regard.

15/12/14  
A.D.C.E

# APPLICATION FOR GRANT OF AUTONOMY TO GOVERNMENT AND AIDED COLLEGES

## PART I: BASIC INFORMATION:

1. Name of the College:
2. Name of Principal:
3. Telephone and fax:
4. Email and Website:
5. Year of establishment:
6. Name of Affiliating University
7. Year of grant of permanent affiliation:
8. No. of Departments:
9. No. of Research Centres approved by the University:
10. Total No. of staff:

Teaching <sup>1</sup>	No. with M.Phil as the highest qualification	No. with PhD as the highest qualification	Others	Total
1. Permanent				
2. Temporary (Contract/Guest)	XXXXXX	XXXXX	XXXXX	
<b>Non Teaching Staff</b>	XXXXXX	XXXXX	XXXXX	

## 11. Courses offered: (PLEASE PROVIDE LIST)

U.G.  
P.G.  
M. Phil.  
PhD

## 12. Student enrolment during last three years:

~~2013-14~~  
~~2012-13~~  
~~2011-12~~

<sup>1</sup>Please give the split up of total permanent faculty into those holding M.Phil and Ph.D in the relevant subject.

13. Please include other relevant information to show that the College meets the conditions in Paragraph 2 of G.O (Ms) No. 130/2013/H.Edn dated 10/5/2013.
14. Is the College **(In case of Aided Colleges only)** willing to execute an agreement with Government by signing the Declaration given below?<sup>2</sup> **YES/NO.**

## PART II: BACKGROUND INFORMATION ON THE INSTITUTION

Description not exceeding 3 typed PAGES

## PART III: ACADEMIC INFORMATION

1. Academic scorecard [a descriptive note on performance of the College in university examinations **(showing percentage pass, ranks, distinctions & first divisions etc, at UG and PG levels)** and other academic activities like research, publications, academic extension activities etc.<sup>3</sup>] **in the last three years**
2. Academic attainments of the staff (Attach List of staff with details presented concisely) in the following format<sup>4</sup>

Name of faculty	Department	Qualifications	Maximum of 3 selected attainments for each faculty and period – e.g. National or International Awards/Post Doctoral Fellowships

3. List and Description of Physical facilities
  - i. Library (No. of books/Qualified Librarians/Area in sq. m)
  - ii. Hostels (No. of rooms/No. of students accommodated/Area in sq. m)
  - iii. Playgrounds/Courts/Gymnasiums

<sup>2</sup> The declaration may be seen at the bottom of this application.

<sup>3</sup> Please attach a list in table form specifying the details not exceeding five typed pages.

<sup>4</sup> One row to be used for one faculty member who has notable attainments to his or her credit

- iv. Auditoriums and Seminar Halls (Area and Number)
  - v. Other infrastructure facilities
4. NAAC Grading<sup>5</sup>(Only "A" Grade Colleges will qualify for grant of autonomy)
  5. Exceptionally notable achievements<sup>6</sup> of students in academic/extracurricular activities in the last THREE YEARS (At the Inter Varsity, National or International Levels only)<sup>7</sup>

**NAME AND SIGNATURE  
PRINCIPAL OF THE COLLEGE**

**NAME AND SIGNATURE  
DIRECTOR OF COLLEGIATE EDUCATION  
/MANAGER OF THE COLLEGE<sup>8</sup>**

**OFFICIAL SEAL OF THE COLLEGE**

**OFFICIAL SEAL  
DIRECTOR OF COLLEGIATE EDUCATION<sup>9</sup>**

**DATE:**

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<sup>5</sup>Please include Attested Photocopy of the NAAC Accreditation

<sup>6</sup>Please limit the list to not more than the best 50 items for each College

<sup>7</sup>Please do not include achievements at the University or State Levels.

<sup>8</sup>Only in the case of Aided Colleges

<sup>9</sup>Applicable for Government Colleges only



**DECLARATION**<sup>10</sup>

The College solemnly undertakes to execute an agreement in the format prescribed by Government to the effect that, if the College is granted sanction by the Autonomy Approval Committee specified in G.O (Ms) No. 130/2013/H.Edn dated 10/5/2013, that:

- (1) it will follow all norms of merit and reservations currently followed in existing aided courses for admissions to all new courses started after the College obtains autonomy.
- (2) it shall bear all additional financial liability arising on account of autonomy being granted to Aided Colleges.

**NAME AND SIGNATURE  
PRINCIPAL OF THE COLLEGE**

**NAME AND SIGNATURE  
MANAGER OF THE COLLEGE**

**OFFICIAL SEAL OF THE COLLEGE**

**DATE:**

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<sup>10</sup>Applicable only for Aided Colleges applying for status of autonomy