

No.UGC Cell 3/42641/2016/Coll.Edn.

Office of the Director of Collegiate
Education, Vikas Bhavan,
Thiruvananthapuram-33,
Dated : 03.12.2016.
Phone: 0471-2303107.

CIRCULAR

Sub:- Collegiate Education Department – UGC 6th Scheme – Pay
Revision Arrear for 3rd Installment - instructions - reg.
Ref:- G.O.(P) No.22/16/.H.Edn. dt.03.12.2016.

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As per order cited above, the Government of Kerala have accorded sanction to release the 3rd installment arrears of the UGC 6th scheme for the period from 01.07.2008 to 30.06.2009; Government have issued strict instruction to utilize the amount, to claim the 4th installment before 31.12.16, which is the last date for preferring the claim before the Government of India. In the circumstance, the following instructions are given to all Government and Aided College Principals under this department for speedy settlement of the arrear.

- 1) Government college teachers shall prepare their arrear statement with supporting evidence of AG's pay slip concerned and submit to the Principals and the Principals will prepare manual EPB and submit the same to the concerned treasury.
- 2) Retired teachers may also be intimated the matter and the principals help them in preparing the statement with the help of a co-ordinator, if necessary.
- 3) All the bills shall be drawn within 24.12.16 and a consolidated statement of claim in the Annexed Format may be mailed to the Directorate of Collegiate Education in the mail Id ugccelldce@gmail.com on 26.12.16 itself to enable this office and the Government to consolidate the amount claimed.
- 4) The Aided College Principals may prepare the arrear statement and submit the bills to the concerned Deputy Directors, with ample evidence as desired by the Deputy Directors.

- 5) The Deputy Directors shall verify the claim and forward the authorized bills to the concerned treasuries.
- 6) The Principals will consolidate the claims and report the same to the Deputy Directors on 24.12.2016.
- 7) The Deputy Directors shall consolidate and submit the reports on 26.12.2016 to the Directorate of Collegiate Education in the mail ID ugccelldce@gmail.com.
- 8) Queries if any may be send to the mail ID above and on the telephone No.0471-2303107 (228)

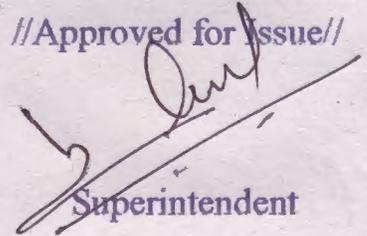
Sd/-

Dr. Padmakumari A.N. (I/C)
Additional Director of Collegiate Education.

To

1. All Government College Principals
2. All Aided College Principals
3. All Deputy Directors of Collegiate Education
4. All Government Law College Principals
5. CF/SF.

//Approved for Issue//


Superintendent

Annexure

| Name of Institution | No. of Total Teaching Staff for arrear claim | No. of Teaching staff who have claimed the amount | Amount | | Total |
|---------------------|--|---|--------|-----|-------|
| | | | Pay | AGP | |
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