URGENT


Directorate of Collegiate Education,
Thiruvananthapuram,
Dated: 15/12/2015

CIRCULAR

Sub: Collegiate Education Department – Establishment – Adhoc DPC (Higher) 2015-16 -
Principal Promotion in Arts and Science Colleges – Confidential Reports - reg

The Adhoc Departmental Promotion Committee (Higher) for preparation of select list for promotion to
the post of Principals of Government Arts & Science Colleges for the year 2015-16 is to be convened urgently. The
names of the incumbents mentioned in the list appended are to be placed before the Departmental Promotion
Committee. The Principals are requested to obtain their Confidential Reports and other documents for the last
three years (2012, 2013 and 2014) calendar yearwise along with self assessment reports, attested copies of the
order of declaration of probation in the feeder category, orders of sanction of Selection Grade placement and the
leave details in the prescribed pro forma, and to forward the same to the undersigned on or before
28/12/2015 positively. The contact telephone numbers also have to be furnished. Those who
wish to relinquish their right of promotion should submit statement of relinquishment (in triplicate) in the
prescribed pro forma (Performa attached) on or before 28/12/2015. This may be given top priority. (For
details please visit www.collegiateedu.Kerala.gov.in). Those who have already submitted their Confidential
Reports are requested to forward the other documents as mentioned above.

List of Associate Professors

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name</th>
<th>Subject</th>
<th>Name of College</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr.Murugan K</td>
<td>Botany</td>
<td>University College, Trivandrum</td>
<td>Have submitted the CRs and Self appraisal only.</td>
</tr>
<tr>
<td>2</td>
<td>Dr.Sheela S</td>
<td>Botany</td>
<td>University College, Trivandrum</td>
<td>Have submitted all the documents required.</td>
</tr>
<tr>
<td>3</td>
<td>Dr.Mini I</td>
<td>Botany</td>
<td>University College, Trivandrum</td>
<td>Nil</td>
</tr>
<tr>
<td>4</td>
<td>Dr.P F Gopakumar</td>
<td>History</td>
<td>University College, Trivandrum</td>
<td>Nil</td>
</tr>
<tr>
<td>5</td>
<td>Sri J Anil Kumar</td>
<td>Geography</td>
<td>University College, Trivandrum</td>
<td>Nil</td>
</tr>
<tr>
<td>6</td>
<td>Sri V Ramakrishnan</td>
<td>Botany</td>
<td>Govt.Womens College, Trivandrum</td>
<td>Nil</td>
</tr>
<tr>
<td>7</td>
<td>Sri J Vijayan</td>
<td>Commerce</td>
<td>BJM Govt.College, Chavara</td>
<td>Nil</td>
</tr>
<tr>
<td>8</td>
<td>Sri K Hareesan</td>
<td>Commerce</td>
<td>GBC.Thalasery</td>
<td>Nil</td>
</tr>
<tr>
<td>9</td>
<td>Sri M Chandrabhanu</td>
<td>Commerce</td>
<td>GBC.Thalasery</td>
<td>Nil</td>
</tr>
<tr>
<td>10</td>
<td>Smt R I Santhi</td>
<td>Hindi</td>
<td>Govt.Womens College.TVM</td>
<td>Nil</td>
</tr>
<tr>
<td>11</td>
<td>Sri George Mathew</td>
<td>Mathematics</td>
<td>Govt.Polytechnic, Perumbavoor</td>
<td>Nil</td>
</tr>
<tr>
<td>12</td>
<td>Smt Rita Manuel</td>
<td>Botany</td>
<td>Maharajas College, Ernakulam</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Copy to: 1) The Principals, Government Arts and Sciences
2) Stock File/Current File

V.Vilasachandran Nair
Senior Administrative Officer
For Director of Collegiate Education
STATEMENT OF RELINQUISHMENT

Having understood the provisions of G.O.(P)39/91 P&ARD, dated 7-12-1991, I…………………………………………………………………………………………………………………………..(Name & Designation) in exercise of the right conferred under Rule 38 of Kerala State and Subordinate Service Rules, 1958 hereby relinquish my right for promotion/appointment by transfer as…………………………………………………………………………………………………………………………………………………..(Name of Post) and consequent benefits permanently/temporarily for a period of one year/…………………………… years (specify the period in the case of temporary relinquishment) from the due date of promotion.

I do also hereby declare that nothing contained in the Kerala State Subordinate Rule, 1958 or in the Special Rules applicable to me shall be deemed to required recognition of my right of privilege to the extent to which I have so relinquished.

Signed on the day………………………….. of ……………………………...2015

Signature
Name
Designation
Office

Witness
Name & Designation…………………………Signature

1)

2)

// Countersigned//

Principal/Head of Institution.
Declaration

(Filled in pro forma to be attached along with the appraisal)

I............................................................................................................do hereby declare that I am holding the post of .............................................................................................................
in.............................................................................................................
(Name of College) and entered in service on ........................................My probation has been declared in the cadre of Junior Lecturer/Lecturer with effect from........................................as per order no........................................dated............
and I have completed 25 years of service in Arts and Science Govt.Colleges on ........................................I have taken ....................... years .............. months .............. days of Leave Without Allowance and the total period of my service break is ........................................and there is no disciplinary actions have been taken or pending against me/the disciplinary actions taken or pending against me are........................................

Name and Signature -

Designation -

Subject -

Name of Office -

Phone No. -

Sl. No. in the Circular -

// Countersigned//

Principal/Head of institution.