

No.P(IT) 18100/2015/Coll.Edn.

Office of the Director of Collegiate  
Education, Vikas Bhavan,  
Thiruvananthapuram,  
Dated : 17.02.2016  
Phone : 0471-2303107

**CIRCULAR**

**Sub:- Collegiate Education Department- Training Programme TEST- for  
Senior Teachers – Reg.**

**Ref:- Submission of Smt. Girija Devi P.K., Training Co-ordinator.**

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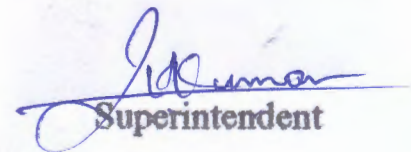
As per reference cited above, it is decided to conduct a training programme for Senior Teachers (TEST – Training to Empower Senior Teachers) working under Collegiate Education Department at Thiruvananthapuram from 01.03.2016 to 05.03.2016. The Principals of Government Colleges are requested to select the candidate and submit the filled up Proforma I & II and the list of teachers selected to the undersigned before 5 p.m. on 19.2.2016.

E-mail: [dcdirectorate@gmail.com](mailto:dcdirectorate@gmail.com), [devigirijapk@gmail.com](mailto:devigirijapk@gmail.com)

Those who have attended the training programme for Senior Teachers (TEST) conducted by this department on 15.12.2015 to 19.12.2015 need not be included.

Sd/-  
Additional Director  
for Director of Collegiate Education.

/Approved for Issue/

  
Superintendent

TP 17.02.2016

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## Proforma I

### Bio-Data

Name :

Name of Institution :

Designation :

Subject of Specialization :

Date of Joining(in govt  
service) :

Date of Retirement :

Official Address :

Permanent Address :

Telephone (official) :

Mobile :

Email :

Previous Training  
Experience :YES/NO :

If yes, Specify :

Hobby :

Your Expectations :

Signature

## Proforma II

Name of College:

Sl.No.	Name of teacher	Subject of specialisation	No of years of service ie teaching in govt service	*Whether participated in any of the Training progammes conducted by IMG DCE specify programme and dates	Whether interested in participating in OPTIMA/TEST	Activities other than teaching

\*For eg: OPTIMA/TEST/FLAIR

Director of Collegiate Education