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GOVERNMENT OF KERALA

No. FIW.C3/358560/2016/Fin

Finance (Inspection Wing-Technical) Dept.
SBTEU Building, Pulimoodu,
Thiruvananthapuram-695001
Dated : 12 .01.2017

From

The Chief Technical Examiner &
Ex-Officio Special Secretary to Government

To

- The Directorate of Technical Education
- ✓ The Directorate of Collegiate Education
- The Directorate of Medical Education
- The Directorate of Health Service
- The Directorate of Agriculture
- The Directorate of Soil Testing & Soil Conservation
- The Directorate of Animal Husbandary
- The Managing Director, Kerala Medical Service Corporation Ltd
- The Managing Director, Kerala Water Authority

Sir,

Sub:- Procurement of laboratory instruments from M/S Scientific Enterprises, Tripunithura and M/S Universal agencies, Thrissur
-details called for -reg:

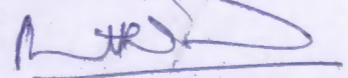
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- ✓ 1. As a part of enquiry , you are requested to furnish a performance report of the suppliers of laboratory instruments , M/S Scientific Enterprises, Tripunithura and M/S Universal agencies ,Thrissur. along with the following details.
- ✓ 2. Details of the procurement made by your department from the above companies for the past 5 years. The report should contain the following details .
 - a) Date of Invoice & Invoice No.
 - b) Item purchased.
 - c) Date of delivery.

- d) Office to which item purchased.
- e) Whether calibration done before usage.
- f) Whether quality test certificates are submitted along with the item at the time of delivery.
- g) date of expiry of guarantee/warranty.
- h) present condition of the instrument.
- j) Details about the overall performance / functioning of the procured instruments .
- k) The details about Security amount retained – rate of security, period etc.
- l) Procedures adopted / system available in your organisation to verify the quality of the instruments supplied by firms and reasonability of price may be described.
- m) Details of back up services including availability of spares during warranty period and beyond warranty period.

3. The above details shall be submitted with in one month from the date of receipt of this communication.

Yours faithfully,



K.P.PURUSHOTHAMAN
Chief Technical Examiner &
Ex-Officio Special Secretary to Government

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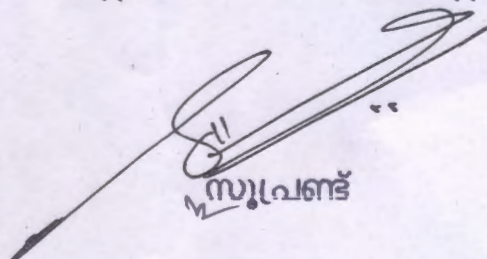
M/S സയന്റിഫിക് എൻ്റർപ്രൈസസ്, തൃപ്പൂണിത്തുറ, M/S യൂണിപ്ലേഴ്സൽ ഏജൻസിസ്, തൃശ്ശൂർ എന്നീ സ്ഥാപനങ്ങളിൽ നിന്നും കഴിഞ്ഞ 5 വർഷകാലയളവിൽ പർച്ചേസ് ചെയ്തിട്ടുള്ള ലബോറട്ടറി ഉപകരണങ്ങളുടെ വിശദവിവരങ്ങൾ നിർദ്ദിഷ്ട മാതൃകയിൽ തയ്യാറാക്കി സർക്കാരിലേക്ക് അയച്ചുനൽകുന്നതിനും, ആയതിന്റെ പകർപ്പ് ഈ കാര്യാലയത്തിൽ ലഭ്യമാക്കുന്നതിനും എല്ലാ ഗവൺമെന്റ് കോളേജ് പ്രിൻസിപ്പാൾമാരും നടപടി സ്വീകരിക്കേണ്ടതാണ്.

വിശ്വസ്തതയോടെ

ഒപ്പ്/-

ഡോ.എ.എൻ.പത്മകുമാരി
കോളേജ് വിദ്യാഭ്യാസ അഡീഷണൽ ഡയറക്ടർ

//അംഗീകാരത്തോടെ//



സുപ്രണ്ട്

വി.എസ്. 20.03.17