

PROCEEDINGS OF THE DEPUTY DIRECTOR OF COLLEGIATE EDUCATION,
THIRUVANANTHAPURAM

Private Colleges – Approval of Promotion of Non-Teaching Staff – Orders issued

Order No.Estt.E 4/198/2016/Coll.Edn.

Dated: 22/03/2016

Read:- Letter No. G 2/342/2015 dated: 28/12/2015 from the Principal, N.S.S. Hindu College, Changanassery.

ORDER

The Promotion of the Non Teaching Staff of the N.S.S. Hindu College, Changanassery is approved provisionally as details in the statement annexed. Copy of the order and statement thereto duly attested by the Principal should be pasted and made necessary entries in the Service Book of the incumbents concerned.

The Deputy Director of collegiate Education concerned should verify the qualifications required for the promotion vide Col.3 of the statement in respect of the persons now promoted before admitting the first salary in the promoted post.

In the case of Promotions, whose date of birth and general qualifications have not been verified and attested in the Service Book earlier by Deputy Director of Collegiate Education, such verification and attestation should be made at this stage before admitting salary.

In the case of Persons who have been provisionally promoted subject to conditions the Principal should enter the details of promotion with the conditions thereto in the Service Book of the incumbent quoting this office order. The Deputy Director of Collegiate Education should verify whether this has been done before admitting salary in the promoted post. The Deputy Director of Collegiate Education should also ensure that the number of persons for which salary is admitted by him/her does not exceed the sanctioned strength.

This approval is subjected to the conditions stipulated in the concerned University statutes and Government Orders.

Sd/-

Dr. A.N. Padmakumari

DEPUTY DIRECTOR OF COLLEGIATE EDUCATION

To

1. The Principal, N.S.S. Hindu College, Changanassery (with Service Book. Please acknowledge the receipt by return)
2. The Secretary, N.S.S. Hindu College, Changanassery.
3. The Deputy Director of Collegiate Education, Kottayam.
4. P.A Section and Stock File.

//Approved for issue//



Superintendent

**STATEMENT ACCOMPANYING THE ORDER No.Estt.E 4/198/2016/COLL.EDN. Dated 22/03/2016 OF THE DEPUTY DIRECTOR
OF COLLEGIATE EDUCATION, THIRUVANANTHAPURAM**

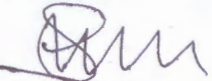
Name of College: N.S.S Hindu College, Changanassery

Sl.No	Name of incumbent with present post held & Pay and Scale of pay of the Post	Qualifications possessed by the incumbent for promotion	Post to which promoted Provisionally	Pay fixed in the Higher post and Scale of pay	Date of effect of promotion	Details of vacancy	Remarks
1	2	3	4	5	6	7	8
1	P. Gopakumar Junior Superintendent Rs. 25280/- 16180 - 29180	S.S.L.C, MOP, Account Test (Lower)	Administrative Assistant	Rs. 25900/- As on promotion date.Rs. 27140/- as on 01/02/16 option date Next increment on 01/02/2017 21240 - 29180	20/08/2015	Against the retirement vacancy of Sri. Chandra Sekharan Nair T.N, Administrative Assistant who retired on 31/07/2015.	Pay fixed as per part I KSR Rule 28 A option b

Sd/-

Dr. A.N. Padmakumari
Deputy Director of Collegiate Education

// Approved for Issue//



Superintendent

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