Directorate of Collegiate Education.
Vikas Bhavan, Thiruvananthapuram
0471-2303107
Dated. 24.04.2019

CIRCULAR

Sub:- Collegiate Education Department – 2018-19 bills placed under treasury queue
clearance – Reg.
Ref:- Govt. Circular No.31/2019/Fin dated 10.04.2019

As per the Govt. Circular in the reference cited Govt. have directed all Drawing and
Disbursing officers to complete the procedures in connection with the reprocessing of the bills
for the financial year 2018-19 placed under treasury on queue.

All the Drawing and Disbursing officers under this department are directed to comply
with the above instructions scrupulously. If any allotment is required for reprocessing the bills
in queue, the below mentioned a details should also be furnished (Plan and Non Plan has to be
shown separately) to this office for allotment as early as possible with proper justifications. A
copy of the details has to be send in planningdee@gmail.com & dcebudget@gmail.com

<table>
<thead>
<tr>
<th>Name of the College</th>
<th>Name of the Scheme</th>
<th>Head of Account</th>
<th>Bill No.</th>
<th>Bill Reference No.</th>
<th>Bill Amount</th>
<th>Remarks</th>
</tr>
</thead>
</table>

[Signature]

Jayasree MA
Senior Finance Officer