

**GOVERNMENT OF KERALA**

Higher Education (K) Department

No.K1/186/2025-HEDN

29-08-2025, Thiruvananthapuram

From

Principal Secretary to Government

To

1. The Director of Collegiate Education, Thiruvananthapuram.
2. The Director of Technical Education, Thiruvananthapuram.
3. State Librarian, State Central Library, Thiruvananthapuram.
4. Additional Director General, NCC, Thiruvananthapuram
5. The Secretary, Kerala State Library Council,
Thiruvananthapuram
6. The State Level NSS Officer, State Level NSS Cell, Vikas
Bhavan, Thiruvananthapuram
7. The Commissioner for Entrance Examinations, Thampanoor,
Thiruvananthapuram
8. The Managing Director, Kerala State Centre for Advanced
Printing and Training, Thiruvananthapuram
9. The Director, Institute of Human Resource Development,
Chackai, Pettah. P.O., Thiruvananthapuram
10. The Director, Kerala State Science and Technology Museum,
Thiruvananthapuram
11. The Director of LBS Centre, Thiruvananthapuram
12. The Director, Centre for Continuing Education Kerala,
Kowdiar P.O., Thiruvananthapuram
13. The Principal, Law College, Thiruvananthapuram/ Ernakulam/
Thrissur/ Kozhikode.
14. The Registrar, University of Kerala, Thiruvananthapuram/
M.G.University, Kottayam/Sree Sankaracharya University of
Sanskrit, Kalady, Ernakulam/ Cochin University of Science and
Technology, Kochi/ Calicut University, Malappuram/ Kannur
University, Kannur/ Malayalam University, Thirur/National

- University of Advanced Legal Studies, Kalamassery, Ernakulam/
A P J Abdul Kalam Technological University,
Thiruvananthapuram/ Sreenarayana Guru Open University,
Kureepuzha, Kollam
15. The Member Secretary, Kerala State Higher Education Council,
Thiruvananthapuram
 16. The Director, Kerala Council for Historical Research,
Thiruvananthapuram.
 17. The Director, K.R. Narayanan National Institute of Visual
Science & Arts, Thekkumthala, Kottayam
 18. Chairperson/Managing Director, ASAP, Vazhuthakkadu,
Thiruvananthapuram

Sir,

Sub: Higher Education Department - Filling up the post of Director
General, National Library, Kolkata, on deputation basis - Reg
Ref: Office Memorandum No. L-20/2/2025-LIB dated 19th August,
2025 from the Library Section, Ministry of Culture,
Government of India

I am to forward herewith a copy of the Office Memorandum
referred above for information and further necessary action.

Yours Faithfully,
SANGEETHA S
UNDER SECRETARY
For Principal Secretary to Government

Approved for Issue,
Signed by

Sobha D

Date: 29-08-2025 14:39:00

Section Officer.

F.No. L-20/2/2025-LIB.
Government of India
Ministry of Culture
Library Section

Shastri Bhawan, New Delhi
Dated 19th August, 2025

OFFICE MEMORANDUM

Subject: Filling up the post of Director General, National Library, Kolkata, a subordinate organization under the Ministry of Culture on deputation (including short term contract) basis – reg.

The undersigned is directed to refer to the subject cited above and to say that the Ministry of Culture proposes filling up of 01 vacancy of post of Director General (National Library) in the Ministry of Culture in Level – 15 (Rs.1,82,200 – 2,24,100) in the revised pay matrix of 7th CPC, on deputation (including short term contract) basis, from amongst officers under the Central Government or State Government or Union Territory Administrations or Statutory or Autonomous Organizations and Subordinate Offices or Central or State Universities or Research Institutions :-

a. (i) holding analogous posts on a regular basis in the parent cadre or department; or (ii) with three years service in the grade rendered after appointment thereto on a regular basis in the post in the scale of pay of Level-14 (Rs.1,44,200 – 2,18,200) or equivalent in the parent cadre or Department; and

b. Possessing the following educational qualifications and experience, namely:

- (i) Masters degree from a recognized university or institution;
- (ii) Eighteen years experience (including research work) in education or library or archives or database management out of which five years experience shall be in the administration.

Desirable

Masters degree or bachelors degree in library science or library and information science from a recognized university or institute.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Government shall ordinarily not exceed five years.

Note 2: The age limit for deputation (Including Short term Contract) shall be not exceeding 58 years as on the closing date for receipt of application.

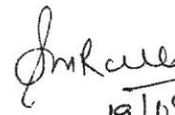
2. The terms & conditions for deputation will be in accordance with the DoPT O.M No.6/08/09(Estt)(Pay-II) dated 17.06.2010, as amended from time to time.

3. The officer who fulfills the above-mentioned conditions of eligibility may forward their applications in prescribed proforma (Annexure – II) (in duplicate) along with the following requisite documents, through their employer:

- i. Forwarding Note from Employer/Head of Office as Annexure – I
- ii. Copies of APAR/ACRs for the last 05 years duly attested on each page by an officer not below the rank of Under Secretary
- iii. Vigilance Clearance Certificate
- iv. Integrity Certificate
- v. A statement of Major/Minor penalty, if any, imposed on the officer during the last 10 years
- vi. Cadre Clearance Certificate

4. Applications (in duplicate) in the enclosed proforma duly countersigned by the employer of the officers who can be spared in the event of their selection are to be sent to this Ministry within 45 days from the date of advertisement of same in Employment News. The application received after the last date or without the confidential reports or otherwise found incomplete will not be taken in to consideration. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

5. While forwarding the applications it may be verified or certified by the employer that the particulars furnished by the officers are correct. The application with all necessary documents may be forwarded in the name of Under Secretary (Library), 2nd Floor, Central Secretariat Library, Ministry of Culture, Shastri Bhawan, New Delhi.


19/08/25
(S.N. Rana)

Under Secretary to the Govt. of India
Email: rana.satya@nic.in

To

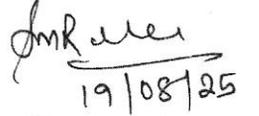
1. All Ministries/Departments of Government of India. *
2. All State Governments & Union Territory Administration. *

* (They are requested to circulate the vacancy to all semi government/statutory/public sector undertaking/Recognized Research Institutions/ Educational Institutions/autonomous organization with whom they are concerned).

संस्कृति विभाग / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

Copy for necessary action to:-

1. All attached and subordinate offices of the Ministry of Culture.
2. All autonomous/statutory organizations under the Ministry of Culture.
3. All universities through M/o Education.
4. NIC, Ministry of Culture, Shastri Bhawan, New Delhi with a request to upload the advertisement in the Ministry's website both in Hindi and English.
5. D/o Personnel & Training, North Block – with a request to upload the Vacancy Circular in their website.


19/08/25

(S.N. Rana)

Under Secretary to the Govt. of India

Email: rana.satya@nic.in

सत्य नारायण राणा / SATYA NARAYAN RANA
अधक सचिव / Under Secretary
संस्कृति विभाग / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

4:38pm
Aug 21